

CONSTITUTION AND BY-LAWS

Article I: OBJECTIVES AND AIMS

1. Ensure that the membership abide by the Code of Ethics as set out by the Poodle Club of Alberta and the By-Laws of the Canadian Kennel Club.
2. Dedicated to the improvement and promotion of the breed of poodles.

Article II: MEMBERSHIP

1. Membership is open to owners and fanciers of purebred registered Poodles.
2. Applicants must be sponsored by a member in good standing.
3. Applicants must agree by signature, to abide by the Poodle Club of Alberta's Constitution/By-Laws and Code of Ethics.
4. Membership year is from January 1st to December 31st. Payment made by new members in the 2 months prior to January 1st will be applied to the membership for the following year. The Membership fees must be paid prior to the Annual General Meeting; failure to do so automatically terminates membership.
5. Dues for the coming year (January - December) may be revised prior to October 31st of the upcoming membership year and will be in effect immediately.
6. In order to be a Member in good standing a member of the Poodle Club must participate in 50% of the meetings and/or events for each year. No member shall stand for office if they have not been a member in good standing for a period of one year.
7. Each membership represents one vote ~~only~~. Individuals under 18 years of age will be eligible for membership, but will not be given voting rights.
8. Suspension of a member by the Canadian Kennel Club automatically suspends privileges with the Poodle Club of Alberta.
9. Discipline of a member may occur when their behaviour is prejudicial to the best interest of the Poodle Club of Alberta, or the breed as outlined in the Code of Ethics, Constitution and By-Laws. Complaints must be made in writing to the Executive of the Club along with a deposit of \$100.00 which will be refunded if the complaint is found to be valid. Upon receiving a written complaint accompanied by \$100.00 the Executive shall within 3 weeks of receiving the complaint appoint a Complaints Committee. Investigation proceedings will occur at a Complaints Committee meeting. The member shall have the privilege of appearing on his/her own behalf. The Complaints Committee shall notify the member in question of the details of the hearing. Upon completion of the hearing proceedings the Complaints Committee shall make a recommendation to the Executive.
10. There shall be a class of Associate Membership available to people outside the area of operations or who are not members in good standing. Associate membership fee shall be the same as for regular members but shall not entitle the member to a vote.

Article III: EXECUTIVE/COMMITTEES

1. Consists of President, Vice-President, Secretary, Treasurer, Past President and shall be elected at the Annual General Meeting.
2. The President, Vice-President, Secretary, and Treasurer of the Club, and those seeking official recognition must be residents of Canada and Canadian Kennel Club members in good standing. The names and offices held by these members must be reported to the Canadian Kennel Club annually when renewing Club recognition together with a copy of any changes to the current Constitution/By-Laws of the Poodle Club of Alberta.
3. The positions in the executive are for a term of 2 membership year. No position may be held for more than 2 consecutive terms.
4. Nominations shall be taken from the floor at the Annual General Meeting.
5. Nominations shall be for President, Vice-President, Secretary, and Treasurer; all nominations shall be agreed to by the nominee. If the

nominee is not present at the Annual General Meeting, acceptance shall be in writing.

6. Election of officers shall be by majority vote; voting by ballot.
7. Executive duties are: See Appendix "A".
8. The Complaints committee shall be appointed by the Executive and shall consist of the current President, and 2 other members from the Executive, as well as 2 members in good standing in the Club.
9. The Executive shall have the power to reprimand, suspend, or expel any member upon the recommendation of the Complaints Committee.

Article IV: MEETINGS

1. Annual General Meeting shall be in the first third of the calendar year on a date determined by the Executive. Notification of the Annual General Meeting will be at least 30 days prior.
2. Voting privileges at meetings may be executed by members in good standing either in person, or by proxy. Such proxy may indicate that voting privileges are conferred on another member in good standing and/or may indicate a specific intent to vote for or against a particular item(s). To initiate a proxy vote a letter of intent must be received by a member of the Executive prior to the meeting.
3. The Executive shall meet a minimum of twice a year. Date of the executive meetings shall be determined by the Executive.
4. The General Membership shall meet a minimum of 4 times per year.
5. A quorum shall consist of 25% total members in good standing.
6. In the event of a procedural dispute Robert's Rule Book of Orders shall stand.

Article V: GEOGRAPHICAL AREA OF OPERATION

In the Province of Alberta

Article VI: FINANCES

1. The books, accounts, and records of the Secretary and Treasurer shall be audited at least once a year by a duly qualified accountant or by 2 members of the Club elected for that purpose at the last regular meeting in each fiscal year. A complete and proper statement of the standing of the books for the previous year shall be submitted by such auditor at the Annual General Meeting of the Club.
2. All cheques shall require 2 signatures of the 3 Executive of the Club authorized to do so, those being the President, Treasurer, and Secretary.
3. A fiscal year shall be from **January** 1st to December 31st of the calendar year.

Article VII: AMENDMENTS TO CONSTITUTION/BY-LAWS

The Constitution and By-Laws may be rescinded, altered, or added to by a special resolution passed by a majority of not less than three-quarters of such members entitled to vote as are present in person at the Annual General Meeting. All members must be given one month written notice specifying the intent to propose the resolution.

Article VIII: DISSOLUTION

1. In the event of the dissolution of the Poodle Club of Alberta, all assets will be sold and the proceeds therefrom, together with any moneys remaining in the Club's bank account, will be donated to the non-profit canine health-related organization voted upon by seventy-

five per cent of the members in attendance at the dissolution meeting.

CODE OF ETHICS

1. All members shall abide by the rules and regulations of the Canadian Kennel Club, article 31, section 3, of the Livestock Pedigree Act, and the Code of Ethics of the Poodle Club of Alberta.

2. Members are expected to represent the Club in a positive manner, observing high standards of sportsmanship, friendship, and good will, treating both dogs, owners, and the public with respect. No person shall be subject to embarrassment, or ridicule by a member.

3. Members will not knowingly sell or place puppies or adult dogs in pet stores or puppy mill situations, to be used in auctions, raffles as prizes or permit Poodles to be used in laboratories for experimentation.

4. All breedings shall be conducted with the aim of improving the breed. Members are expected to do the recommended genetic testing on their breeding stock and to request testing on any stock to be used in their breeding program. See Appendix "B" for a list of recommended genetic testing.

5. Members shall supply the buyers of puppies with detailed information on proper care, (such as feeding, training, vaccination, and grooming), and to provide copies of the recommended test results and the pedigree of the parents. Members are to be available to advise the buyers on any problems.

6. Members are expected to use Canadian Kennel Club non-breeding contracts and make every effort to ensure that buyers spay and neuter non-breeding stock.

APPENDIX "A"

Executive Duties

President: Preside over meetings. Preserve order and decorum.

Vice-President: Take place of the President in the event of the President's absence. Responsive for memberships.

Treasurer: Responsible for banking services, recording and reporting. Shall be responsible for preparing the books for audit.

Secretary: Responsible for recording of all meetings. Responsible for Club correspondence.

Past President: Assistance to the current executive.

APPENDIX "B" GENETIC TESTS

The Poodle Club of Alberta recommends the following frequency and type of testing to be determined by the current standards for testing:

1. STANDARD POODLES

--Hips for hip joint dysplasia

--Elbows for dysplasia

--Eyes for juvenile cataracts, entropion, ectropion; progressive retinal atrophy and other inherited eye abnormalities (CERF)

--Skin for sebaceous adenitis

--Blood for Von Willebrand's disease,

--Blood for thyroid malfunction

--Addison's disease

--Juvenile renal disease

- blood (DNA) for DB/RD (Day Blindness/Retinal Degeneration;

DM (Canine Degenerative Myelopathy); NEwS (Neonatal

Encephalopathy); prcd-PRA (progressive rod cone degeneration;

rcd4-PRA (rod cone Dysplasia Type 4)

2. MINIATURE POODLES

--Eyes for progressive retinal atrophy (PRA) and 21 other inherited eye abnormalities found in Poodles such as juvenile cataracts, entropion, ectropion etc. (CERF)

ERG testing after 6 months of age

--Hips for hip joint dysplasia

--Stifles for Patellar luxation and Legg-Perthe's disease

--Blood for von Willebrand's disease

--Blood for thyroid malfunction

- blood (DNA) for DM (Degenerative Myelopathy); OC (Osteo

Chondrodysplasia); prcd-PRA (progressive rod cone degeneration;

rcd4-PRA (rod cone Dysplasia Type 4)

. TOY POODLES

--Eyes for progressive retinal atrophy (PRA), juvenile cataract, entropion, ectropion, etc. ERG testing after 6 months of age

--Stifles for patellar luxation (after 6 months of age)

--Hips for hip joint dysplasia and Legg-Perthe's disease

--Blood for Von Willebrand's disease

--Blood for thyroid malfunction

-- blood (DNA) for DM (Degenerative Myelopathy); OC

(Osteo Chondrodysplasia); prcd-PRA (progressive rod cone

degeneration;

This constitution has been approved by the membership at the Annual General Meeting of the Poodle Club on November 4, 2017.

Murray Eason
President PCA